

Professional Development Policy and Procedures



1. Principles

- 1.1. Professional development at The Spires College is a supportive, self-driven and collegiate process to help ensure that all teachers have the skills and support they need to carry out their role effectively. It helps teachers to continue to improve their professional practice.
- **1.2.** The Professional Development Policy describes our approach. Our professional development model is designed to ensure each member of staff has access to collaborative, developmental and non-judgemental professional development that is personalised for their role and career stage.
- **1.3.** This Policy applies to all teachers employed by The Spires College except those undergoing induction, i.e. Early Career Teachers, and those who are employed on a fixed term contract of less than one year.

Where a teacher is the subject of formal capability procedures, their participation in these Professional Development procedures will be suspended until the employee has been removed from formal capability procedures.

2. Practice

- 2.1. Professional development is a cyclical process that is not linked to the academic or calendar year. The first cycle will commence in the autumn term of 2021 for all. However, beyond this, the cycle is determined by the Practitioner's goals and progress. Where a teacher starts their employment at the College part-way through an academic year, they should commence their first cycle of professional development within the first term from the date of their employment.
- 2.2 The Principal allocates a Coach to all Practitioners. If the Principal appoints a Coach who is not the Practitioner's line manager, the Coach to whom she/he delegates those duties will have the necessary knowledge and skills to undertake the role. All Coaches of teachers, other than those reviewing the Principal, will be teachers and will be suitably trained.
- 2.3 If a Practitioner has concerns about the Coach appointed by the Principal, she/he may make a written request for the Coach to be changed. Any such request will be considered by the Principal. The Principal's decision will be final and there is no right of appeal.
- 2.4 Should an employee transition to a formal capability process, all aspects of this Professional Development policy will cease until the capability process has concluded. In the case of a teacher who is acting as a Coach being subject to formal capability procedures, their coaching role will be temporarily suspended until the employee has been removed from formal capability procedures and until the college is confident that they have the capability to coach others effectively. Another Coach will be allocated in the interim.

3. Leadership Development

3.1 Practitioners who hold a Teaching and Learning Responsibility (TLR) or those paid on the leadership scale, will similarly engage in cycles of professional development. These Practitioners will evaluate themselves and their practice against the Principles of Teaching and Leadership.



- **3.2** For members of the Senior Leadership team, coaching conversations will be incorporated within line management meetings with the designated line manager (the Principal or a Vice Principal).
- **3.3** The Principal will have access to leadership coaching from an external source and will engage in professional development relevant to their role.

4. Professional Development Coaching Sessions

- **4.1** Practitioners should meet with their Coach to commence each cycle of professional development. This coaching session will involve self-reflection and a coaching conversation with regards to the Practitioner's current strengths and areas for development.
- **4.2** The content of coaching sessions is recorded in writing by the Practitioner to allow them to track their progress over time and as a record of the conversation. The record should be completed during the coaching session. Where it is not possible to word-process the record during the coaching session, notes should be made and subsequently 'written up'. A blank record should be added to the bottom of the document to log each coaching session and form an ongoing commentary of progress. In the event that the Practitioner's Coach should change, this record will allow the new Coach to understand the Practitioner's chronicle of progress.
- **4.3** The details of the coaching session, including the identified strengths, area for development and next steps, should be documented on the Record (**Appendix 1**). An example of a completed Record has been provided (**Appendix 2**).
- 4.4 Practitioners will select one area for development based on the Principles of Teaching (Appendix 3) or, for those with a Teaching and Learning Responsibility or who are members of the Extended Leadership Team, the Principles of Leadership (Appendix 4). This area for development should target an aspect of professional practice based on individual need. Practitioners should be able to demonstrate that improving in this area will impact positively on their professional practice.
- **4.5** A Principle of Teaching or Principle of Leadership should be identified as the area for development and documented on the Record. Practitioners, through a coaching conversation, should then consider how this Principle relates to their own practice. This should be documented on the Record in the space provided (*'In my classroom this would mean...'*). This allows for personalisation of areas for development whilst retaining a clear link to our Principles of Teaching or Leadership. Appendix 2 provides an example of this.
- **4.6** The area for development should contribute to the development of the Practitioner and have regard to what can reasonably be expected given the desirability of being able to achieve a satisfactory work-life balance. The area for development should take account of the Practitioner's professional aspirations and career stage, and should contribute to improving the progress of students within the College.
- **4.7** Though each cycle of professional development requires an evaluation of one's overall performance, Practitioners should then identify *one* area for development per cycle, based on their personal development priorities.
- **4.8** Making progress in the area for development identified by each Practitioner will, if achieved, contribute to the College's plans for improving the educational provision



and performance, and improving the education and experience of students at the College.

- **4.9** An area for development should be clearly defined, with an outline of the next steps that could be taken in order to make progress in this area.
- **4.10** Discussion of next steps, explored through coaching, should identify the learning opportunities that may be of benefit to the Practitioner. These should be discussed, agreed and recorded, along with an explanation of the intended impact. (See '7. Learning Opportunities' for more information).
- **4.11** Once the Practitioner feels they have made progress in their area for development and that this progress has been embedded, they should arrange another coaching session with their Coach to commence another cycle of professional development.
- **4.12** Should a Practitioner encounter an obstacle or require additional support mid-cycle, they should be encouraged to seek informal support from their Coach or another colleague. This is likely to take the form of additional learning opportunities and may include supplementary coaching, collaboration, episodes of observation (joint or otherwise) etc. If and when this additional support is required should be determined by the Practitioner.

5. Self-evaluation

- **5.1** Self-evaluation and self-awareness are crucial skills for those working in education. Practitioners must have an accurate understanding of their own practice in order to engage with this process. The coaching conversation should provide challenge to support the Practitioner to reach informed judgements.
- 5.2 Practitioners may find it helpful to film and review teaching episodes to inform judgements they make about their own practice as a means of self-evaluation. This should be considered when planning a new cycle of professional development and as a means of evaluation of progress towards the end of a cycle. These reflections could be shared with the Coach to inform the coaching conversations if the Practitioner chooses to do so.
- **5.3** Prior to a coaching session, Practitioners should evaluate their own practice against the Principles of Teaching (Appendix 3) and, in the case of those with a Teaching and Learning Responsibility (TLR) or who are members of the Extended Leadership Team, the Principles of Leadership (Appendix 4). This self-evaluation will be discussed and recorded during the coaching session.
- **5.4** There may be occasions where questioning during the coaching conversation leads to the Practitioner altering their opinion of their practice. This is to be expected and is part of the developmental process.

6. Coaching

6.1 The quality of the coaching conversations is fundamental to the success of professional development. These conversations should be honest, supportive and development-focused. The onus is on the Coach to draw out thoughtful and insightful reflections on the strengths and area for development identified by the Practitioner. This requires active, attentive listening and a flexible approach to questioning.



- **6.2** Effective coaching also provides challenge. Practitioners must be challenged to understand and reflect on how adapting their practice will contribute to positive change. This challenge is not about disagreeing, it is about ensuring Practitioners have engaged with rigorous self-evaluation, questioning their practice and rationalising their judgements.
- **6.3** Coaches should also use questioning to support Practitioners when considering how their practice might be improved and the impact of this upon students. A guide to our approach to coaching has been provided (**Appendix 5**). This covers the structure of coaching conversations and provides some suggestions for conversation starters but is not a script; Coaches should adapt their questions to meet the needs of each Practitioner and to the trajectory of each conversation.

7. Learning Opportunities

- 7.1 During the coaching session, the Coach will signpost relevant learning opportunities that might support Practitioners to make progress in their chosen area for development. A 'menu' of learning opportunities at The Spires College and a 'Suggested Reading List' have been provided (Appendices 6 and 7) to support this process. These menus are not exhaustive and other relevant strategies or sources may be identified and utilised in agreement with the Coach.
- 7.2 The learning opportunities selected should be appropriate and directly relevant to the area for development identified. The Practitioner should record the intended impact of each learning opportunity to rationalise their choices. This record also represents an intent and commitment to engage in the learning opportunities outlined.
- **7.3** The College will protect a proportion of directed time for teachers to engage in selfdirected professional learning in each academic year.

8. Training and Support

- 8.1 Our approach to professional development is supportive and will be used to inform the design and delivery of future learning opportunities. The College wishes to encourage a culture in which all Practitioners take responsibility for improving their practice through engagement with appropriate learning opportunities (e.g. through peer observation). Learning opportunities will be linked to the ongoing needs and priorities of individual teachers.
- **8.2** The Governing Body ensures in the budget planning that, as far as possible, appropriate resources are made available in the College budget for any training and support agreed for Practitioners.
- **8.3** With regard to the provision of learning opportunities, in the case of competing demands on the College budget, a decision on relative priority is taken with regard to the extent to which:
 - (a) the opportunity identified is essential for a Practitioner to make progress,
 - (b) the training and support helps the College to achieve its priorities;

and

(c) the extent to which the requested learning opportunity is essential to meet needs identified under the capability policy and procedure.



GENERAL PRINCIPLES UNDERPINNING THIS POLICY

Complaints related to the application of this policy

Complaints relating to the application of the Professional Development Policy or people involved, will be managed as the part of the professional development process and should be raised as soon as the issue occurs, either verbally or in writing with the Coach. In most cases the Coach should be able to deal with the complaint. Where this is not possible or where the complaint refers to the Coach, the complaint should be submitted in writing to the Principal.

Confidentiality

Professional development, and any related Records generated, are treated with confidentiality and may only be shared, if necessary, with those with a professional need to be informed, i.e. the line manager, senior leaders and the Principal. However, the desire for confidentiality does not override the need for the Principal and Governing Body to quality-assure the operation and effectiveness of the professional development system. The Principal or appropriate colleague might, for example, review all Records personally, in order to check consistency of approach and expectation between different Coaches.

Consistency of Treatment and Fairness

The Governing Body is committed to ensuring consistency of treatment and fairness. It will abide by all relevant equality legislation, including the duty to make reasonable adjustments for disabled members of staff. The Governing Body is aware of the guidance on the Equality Act issued by the Department for Education.

Definitions

"Practitioner" refers to all teachers.

Grievances

Where a member of staff raises a grievance relating to professional development, a cycle may be temporarily suspended in order to deal with the grievance.

Monitoring and Evaluation

The Governing Body and the Principal will monitor the operation and effectiveness of the College's professional development arrangements.

Retention

The Governing Body and the Principal will ensure that all written professional development Records are retained in a secure place for six years and then destroyed.



Appendix 1 – Record

Academic Year:	Date of Meeting:	
Practitioner:	Coach:	

Use the space below to record the strengths discussed during this meeting:			
Principle of Teaching/Leadership:		So that	

Use the space below to record the area for development discussed during this meeting:				
Principle of Teaching/Leadership:		So that		
In my classroom, this would mean:				

Development Plan			
l will	So that	By when?	

Reflection	Date:	



Appendix 2 – Example Record

Academic Year:	2021-22	Date of Meeting:	22 March 2021
Practitioner:	Joe Bloggs	Coach:	Mickey Mouse

Use th	Use the space below to record the strengths discussed during this meeting:			
Principle of Teaching/Leadership: So that.		So that		
1a	I build positive relationships with my students	Students respond positively, engage in their learning and behaviour is good		
2a	I provide clear explanations and instructions in all lessons	Students understand new concepts and what is expected of them		
4b	I use a 'Me, We, I' approach when introducing new skills/content	Students' confidence and independence builds as they learn		

Use the space below to record the area for development discussed during this meeting:			
Principle of Teaching/Leadership:		So that	
1b: Teachers demonstrate effective classroom management		Minimal lesson time is wasted dealing with disruption or disorderly transitions	
In my classroom, this would mean:	 Students enter the room quickly, calmly and begin work immed Students understand and adhere to our expectations of behavior Fewer de-merits are awarded The lesson flows; students transition between phases of the lesson Students feel happy and engaged by the work and are able to 	iour and conduct	

Development Plan				
l will	So that	By when?		
▲ Observe Minnie Mouse teaching 8E4, focusing on routines	 I observe strategies for managing the beginning of lessons and transitions between lesson phases 	23 April 2021		
 Ask Minnie Mouse to observe the first 10 minutes of two of my lessons, focusing on routines and effective use of time 	 I can receive impartial feedback on the routines at the start of my lessons 	7 May 2021		
 Work with Minnie Mouse and Goofy to plan lessons, focusing on how to manage transitions between activities so that time is used effectively 	 I can collaborate on strategies for minimising disruption, and students' engagement and focus is maintained 	14 May 2021		
▲ Use the CPD library, reading chapters in XXX about XXX	 I reinforce my understanding of current research into behaviour management 	23 April 2021		
▲ Experiment with new strategies, reviewing their impact	 I develop a range of strategies to manage behaviour in transitory phases of my lessons and feel more confident 	14 May 2021		

 Reflection
 Date:
 21 May 2021

 Having undertaken the steps outlined in my action plan, I feel that I have made real, tangible progress in my ability to manage my classroom, including those key transition points.
 The observation of Minnie Mouse was useful because... Following this I...

In my classroom I have... and this has had a positive impact because...



Appendix 3 – Principles of Teaching

	Principle of Better Practice		So that
	1. High behavioural exp	ecto	ations and routines
a) b) c) d) e) f)	Teachers create a warm, friendly, respectful and positive classroom culture Teachers demonstrate effective classroom management Teachers consistently apply sanctions and rewards according to the behaviour policy Teachers ensure that all students are able to participate and engage in their learning Teachers reinforce effort and provide recognition Teachers model the college attributes, discussing these with students	a) b) c) d) e) f)	Students feel respected, safe and happy to participate in lessons No lesson time is wasted dealing with disruption or disorderly transitions Students can think hard about their learning, free from distraction. Achievements are rewarded Students are engaged in thinking hard about key learning Students understand the connections between effort and achievement Students play an active role in creating a positive, respectful culture and feel safe
	2. Quality of	inst	ruction
a) b) c) d)	Teachers give highly effective explanations Teachers present new knowledge in small steps Teachers model thinking and processes to a very high standard Teachers ask questions that promote engagement and deep thinking	a) b) c) d)	Students quickly grasp key ideas Each step can be mastered before students move on Students know what excellence looks like as well as how to achieve it A high proportion of students are asked and answer challenging questions
	3. Subject	exp	ertise
a) b) c) d) e) f) g) h)	Teachers provide opportunities for students to learn and explore beyond course specifications Teachers promote and model reading widely and well Teachers demonstrate expertise in their subject, including exam specifications Teachers anticipate, plan for and address misconceptions Teachers sequence and interleave content appropriately Teachers promote and uphold the highest standards of literacy and oracy Teachers ask questions which are specific and encourage higher order thinking Teachers set meaningful homework that develops students' knowledge and skills 4. Making	a) b) c) d) e) f) g) h)	Students are inquisitive learners who develop cultural capital across the curriculum Students read widely and often, with fluency and comprehension Students enjoy a broad curriculum in each subject and are successful in examinations Students overcome common misconceptions Students revisit material in a way which promotes long term memory Students communicate in a manner that is clear, confident and accurate Students are encouraged to think hard and can provide high quality answers Students engage with homework and have opportunities to practise what they learn tick
a) b) c) d) e)	Teachers' planning shows an understanding of how children learn and remember Teachers guide students as they begin to practise new material Teachers plan opportunities for students to practise with increasing independence Teachers ask questions which make links with prior learning Teachers explicitly teach study skills	a) b) c) d) e)	Students can embed learning into their long term memory Students can develop fluency and accuracy in new areas of learning Skills and knowledge become automatic for students Students are encouraged to draw on prior knowledge Students know how to study effectively and do so, demonstrating independence
	5. Adaptive	1 .	
a) b) c) d) e)	Teachers provide appropriate scaffolds for demanding tasks Teachers pitch high every lesson Teachers adapt teaching as needs emerge Teachers have a developed understanding of students with diverse needs Teachers ask questions that are appropriately pitched and directed	a) b) c) d) e)	Students are able to succeed in challenging tasks Students are challenged to reach aspirational goals All students make exceptional progress All students with SEND/EAL/other learning needs make exceptional progress Students are challenged to answer appropriately demanding questions
	6. Responsiv	e te	
a) b) c) d)	Teachers give highly effective feedback in line with College policy Teachers judiciously identify and utilise appropriate feedback strategies Teachers accurately gather information on student learning in a variety of ways Teachers provide students with opportunities to act upon feedback	a) b) c) d)	Student actions are refocused or redirected to achieve a goal Students understand what they have done well and how to make progress Teachers know which topics to re-teach that were not grasped first time Students can swiftly develop further knowledge and skills



Appendix 4 – Principles of Leadership

All leaders are expected to demonstrate high standards of personal and professional conduct. They are expected to meet the Principles of Teaching and be responsible for providing the conditions in which others can also fulfil them.

	Principle of Better Practice		So that		
	1. Culture				
a) b) c) d) e) f)	Leaders strive to sustain the College's ethos and strategic direction in all areas of responsibility Leaders create a positive, collegiate and supportive culture Leaders uphold ambitious educational standards for all Leaders promote constructive and respectful relationships across the wider college community Leaders establish a safe, orderly and inclusive environment Leaders ensure a culture of high staff professionalism	a) b) c) d) e) f)	Teachers understand the aims of the college and are supported to uphold its ethos Staff and students experience a positive and enriching school life Teachers prepare students from all backgrounds for their next phase of education and life Staff, students, parents and carers feel welcome, respected and heard Staff and students feel welcome, safe, respected and heard Staff understand and meet the College's expectations of professionalism at all times		
	2. Teaching	anc	d learning		
a) b) c) d) e) f)	Leaders develop others to secure high-quality, expert teaching across the College Leaders model and share evidence-informed understanding of effective teaching and learning Leaders ensure teaching is underpinned by high levels of subject and pedagogical expertise Leaders ensure effective use is made of formative and summative assessment Leaders ensure staff are deployed and managed well Leaders ensure students are taught to read using evidence-informed, disciplinary approaches	a) b) c) d) e) f)	Teachers are experts and provide students with the highest quality teaching Teachers engage with research and are discerning in their application of this to practice Teachers consistently deploy expert subject and pedagogical knowledge Teachers understand the progress students are making and identify common misconceptions Teachers' skills and knowledge are utilised appropriately and effectively Teachers understand and teach what it means to read successfully within their discipline		
	3. Curriculum d	and	assessment		
a) b) c) d) e)	Leaders plan a coherent curriculum that sets out the knowledge, skills and values to be taught Leaders communicate the vision and rationale for their curriculum, demonstrating expertise Leaders ensure literacy and oracy instruction are delivered effectively and appropriately Leaders design appropriate strategies for assessing students' knowledge, skills and understanding Leaders utilise assessment data to plan for progress and secure improved outcomes	a) b) d) e)	Teachers share a common understanding of what needs to be taught in each subject Teachers' knowledge, understanding and skills are enhanced through outstanding leadership Teachers are able to develop students' literacy and oracy to a high standard in each discipline Teachers are able to assess students' progress deftly and use this data to inform planning Teachers ensure that students make exceptional progress		
	4. Beł	navi	our		
a) b) c) d)	Leaders sustain high expectations of behaviour for all, built upon relationships, rules and routines Leaders develop others' understanding and management of behaviour Leaders uphold high standards of behaviour and conduct in line with the behaviour policy Leaders ensure that their teams model and teach the behaviour of a good citizen	a) b) c)	Teachers build positive relationships with students that are conducive to exceptional conduct Teachers manage behaviour effectively, with confidence and consistency Teachers have high expectations of all students, applying sanctions and rewards consistently Teachers are seen as role models by students		
	5. Additional and sp	eci	al educational needs		
a) b) c)	Leaders ensure their teams hold ambitious expectations for all students, including those with SEN Leaders establish and sustain practices that enable all students to learn effectively Leaders work effectively in partnership with the SENDCo, other professionals and parents 6. Continuous	a) b) c)	Teachers support all students to reach aspirational goals Teachers establish and maintain an inclusive classroom culture where everyone can succeed Teachers understand and are able to support all students with disabilities and additional needs		
a)	Leaders support their teams to access professional networks and communities	a)	Teachers feel connected to and stimulated by the wider profession		
b) c) d) e) f)	Leaders ensure their teams have access to high-quality professional development opportunities Leaders develop improvement plans that are realistic, timely, appropriately sequenced and suited to the school's context and individual needs of team members Leaders quality assure the practice of their team, holding them to account where necessary Leaders ensure careful and effective implementation of improvement strategies Leaders prioritise and allocate financial resources appropriately	b) c) d) e) f)	Teachers are able to take ownership of their CPD by accessing a broad range of opportunities Teachers share a common understanding of the strengths and areas of development within their subject and/or phase, and their role in securing improvement Teachers are challenged and supported to develop their practice and continuously improve Teachers are engaged by improvement plans and these lead to sustained improvement Teachers have access to the resources they need		



Appendix 5 – Guide to Coaching Conversations

It is important to define the roles of each participant in these coaching conversations. The Practitioner should be prepared to lead this conversation and reflect with honesty upon their own practice. The Coach must listen attentively and pose questions that encourage the Practitioner to think deeply and probe or explain their perceptions. Both parties must approach coaching conversations with a commitment to honest, non-judgemental discussion and build a culture of trust in which both parties feel comfortable. The 'conversation starters' are suggestions only and are not exhaustive. Additional questions may be required to shape the conversation and coaching should be adapted to the individual needs of the Practitioner.

Phase	Aims	
	The Practitioner should come to this coaching session prepared, having reflected on their practice in order to identify strengths and areas for development. This does not need to have been recorded in writing but the Practitioner should be prepared to begin the conversation by sharing these features of their practice with the Coach. The Coach should use this opportunity to validate and acknowledge the Practitioner's successes and efforts, drawing attention to the outcomes of these successes and the positive impact on students.	▲ Desc parti
strengths the self-	The purpose of this step is to focus attention on the strengths of the reviewee, establishing the elements of practice that are particularly successful, identifying these with specificity. These should be identified on the Record.	 Tell n your What
	It may be the case that through questioning, the Practitioner's opinion of their own strengths shifts or changes. In these cases, the Coach should redirect the focus, supporting the Practitioner to identify areas they feel are successful.	A How
 Discussion o according t evaluation: 	The Coach should encourage the Practitioner to acknowledge the positive impact these identified successes have had on students and/or colleagues. This is about recognising the positive results that successes have on our College community and acknowledging the Practitioner's contributions to ongoing improvements. We want staff to feel proud of their accomplishments and take confidence from their successes.	 Wha class As a not c Wha
 Discussion of behaviours that lead to success (personal code for success): 	Once area(s) of strength have been identified and discussed, the Coach should encourage the Practitioner to focus more acutely on the behaviours that <i>led</i> to success. Practitioners should be encouraged to reflect upon their experiences and practice, narrowing down the actions, characteristics and behaviours that contributed to their success. It may be helpful to focus on how their practice in this area has become more effective over time and the steps taken to achieve this. Practitioners should be encouraged to summarise the characteristics of prior successes, outlining their personal 'code for success'. This part of the conversation is extremely important as it encourages metacognition and reflection on the process of improvement rather than outcomes, and establishes a tone of positivity when discussing professional development. A clear understanding of how the reviewee has developed successful elements of practice is pivotal to the ongoing professional development process.	 Wha Wha succ How secu Wha over How succ Wha cont So, h succ
Discussion of areas for 2 development according to the self- evaluation:	It's important to acknowledge an area of practice that the Practitioner feels could be improved further. When identifying these, Practitioners should be encouraged to reflect upon the Principles of Teaching or Leadership within their own context, honing in on specific areas relevant to their own practice. Practitioners should be encouraged to be specific about why they feel these areas of their practice are less successful. The focus here should be on what these areas of practice would look like in an ideal world. Practitioners should be encouraged to describe what might be different if these areas for development were, in fact, strengths. The Coach's role is to facilitate and direct this conversation, helping the Practitioner to envision successful practice in areas within which they may lack confidence, skill, knowledge or experience.	 How On c In clc like? Wha stren How Wha Prince
. How could the code for success be applied to areas for development?	At this point in the conversation, the Coach should remind the Practitioner of the 'code for success' they described earlier by summarising the contributions they make to the Principles of Teaching or Leadership identified as strengths. The Practitioner should then be supported to reflect upon how their personal 'code for success' might be applied to improve practice in their identified area for development. This part of the conversation should explore how they can learn from previous successes to make gains in an area they feel is less successful. The discussion should encourage the Practitioner to explore how they might approach improvement in the area they have identified and begin thinking about next steps.	 How area Wha usefu How deve Wha
<u>a</u> n:	Now that the Practitioner has clearly identified the area for development they would like to focus on and have considered how they have secured prior successes, they should consider what impact success in this area might have for themselves and their students.	 ▲ Wha ▲ Wha or test
nent pl	The Record provides an opportunity for the Practitioner to identify the Principle of Teaching/Learning they have chosen and personalise this to reflect their own context. Beneath this is a space to develop this personalisation further by identifying what success in this Principle of Teaching or Leadership would mean in the Practitioner's classroom or context. The Coach should support the Practitioner to establish their goal; what are they hoping to establish or achieve for themselves and their students or team?	Imag spec
Creating a development plan:	The Practitioner has identified what they would like to achieve. They should now think carefully about the next steps that will secure this success. The Coach should use questioning to identify potential challenges or barriers to success, and mitigations to these. The Coach should familiarise themselves with the menu of learning opportunities at The Spires College (Appendix 6) prior to the coaching session and support the Practitioner to identify relevant, appropriate strategies that will support them to make progress and secure success. The menu is not exhaustive and other forms of CPD may be considered. The Coach should provide challenge to ensure the Practitioner justifies their next steps. The Practitioner should identify these next steps and the intended outcome of each on the Record .	 Wha Wha Wha Wha Wha Wha from Wha goal
'n		▲ Who

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	ereaner.	01411010

ribe an element of your practice that you feel is cularly successful.

t are you most proud of? Can you explain why? ne about a professional experience where you felt at best.

t do you see as your strengths as a teacher/leader? could you share your successes with others?

t impact did that success have on the students in your es?

result, what can your students do now that they could do before?

t does that success mean for your students/team?

t did you do that contributed to that success? t is it about you or your practice that led to this ess?

did your approach to this element of practice help re success?

t have you done to develop your practice in this area time?

v did you overcome challenges or potential barriers to cess?

t support did you access to secure success? How did it ribute to the outcome?

ow would you summarise your personal 'code for ess'?

do you know this is an area for development? a scale of 1-10, where are you with this currently? assrooms where this area is a strength, what does it look

t would you/the students be doing if this were a gth in your classroom? would you know if this area was a strength?

t impact would this have on your students/ team if this iple of Teaching/Leadership were a strength?

might your 'code for success' be applied in other sof your practice?

t could you learn from your successes that might be JI here?

could you apply some of your 'code for success' to elop this area?

t steps could you take to improve this area?

t specifically do you want to achieve? t difference would this make to you and your students am if you were to succeed? gine you are successful. What will be different? What iffically would be happening?

t have you tried so far?

t is working already? How do you know?

t have you tried that hasn't worked?

t else could you try?

t approaches do others take in similar circumstances? t support might you need? Where might this come

t knowledge and skills do you require to achieve this

might be in a position to support you with this?



	Before the coaching session comes to an end, it is important for the Practitioner to summarise what has been agreed and state their commitment to the development plan by identifying a realistic timescale within which each next step will be taken. These timeframes will vary depending on the scale and scope of the Practitioner's aims. The Coach should provide challenge and support to ensure the Practitioner's development plan is robust, appropriately challenging, realistic and ambitious enough to secure professional progress whilst maintaining wellbeing and a work-life balance.
mmary	Before drawing the coaching session to a close, the Coach should ensure the Practitioner feels equipped to take their first step. They should also remind the Practitioner that professional development is self-led and that they can request support at any time from the Coach or another colleague. Similarly, the Practitioner is responsible for reviewing their progress in the first instance and should arrange a further coaching session once they feel they have accomplished the goals identified in their development plan.
6. SL	During this next meeting, the Practitioner and Coach will discuss the progress through another self-evaluation against the Principles of Teaching or Leadership, beginning a new cycle of professional development.

What will be your first step?
How will you get started?
When will we revisit and review this?
So, can you confirm and summarise your goal?



Appendix 6 – Learning Opportunities Menu

Career Stage Links to Standards	Individual Opportunities	Opportunities available within the College	
Early Career Teacher (Year 1) Teachers' Standards Principles of Teaching	 Join a professional association Start a professional development skills portfolio Maintain a skills audit Read a range of educational magazines and/or newspapers Engage with professionals through 'EduTwitter' Explore and experiment with new technologies and techniques Record, reflect and analyse opportunities for impact 	 The Early Career Framework Programme Meetings with ECF Mentor Observations by the Appropriate Body and/or Head of Department Observation by and of colleagues Research and Development Programme Research Groups Engagement with the CPD Library Subject CPD Moderation/Standardisation Friday Focus Collaboration with ECTs and/or other colleagues 	
Early Career Teacher (Year 2) Teachers' Standards Principles of Teaching	 Join a subject association Develop a career plan Maintain a skills audit Read a range of educational magazines and/or newspapers Engage with professionals through 'EduTwitter' Explore and experiment with new technologies and techniques Record, reflect and analyse opportunities for impact Lead/contribute to Subject CPD 	 The Early Career Framework Programme Meetings with ECF Mentor Observation by and of colleagues Peer mentoring Joint learning walks Joint planning Research and Development Programme Research Groups Engagement with the CPD Library Subject CPD Moderation/standardisation Friday Focus Collaboration with ECTs and/or other colleagues 	
Teachers Principles of Teaching	 Maintain a skills audit Read a range of educational magazines and/or newspapers Engage with professionals through 'EduTwitter' Explore and experiment with new technologies and techniques Record, reflect and analyse opportunities for impact Contribute to professional journals 	 Professional development coaching Observation by and of colleagues Work as a PGCE or Early Career Teacher Induction Tutor/Mentor Peer mentoring Joint learning walks Joint planning Research and Development Programme Research Groups Engagement with the CPD Library Lead/contribute to Subject CPD Moderation/standardisation Friday Focus Aspiring Middle Leaders Programme Shadow middle leaders Contribute to the planning/delivery of whole-College CPD 	
Middle Leaders Principles of Teaching and/or Leadership	 Read a range of educational magazines and/or newspapers Engage with professionals through 'EduTwitter' Explore and experiment with new technologies and techniques Record, reflect and analyse opportunities for impact Contribute to professional journals Maintain up to date reading on middle leadership and subject 	 Professional development coaching Coaching others through professional development Observation by and of colleagues Work as a PGCE or Early Career Teacher Induction Tutor/Mentor Peer mentoring Joint learning walks Joint planning Research and Development Programme Research Groups Engagement with the CPD Library Lead Subject CPD Chairing meetings with parents/external agencies Leading moderation/standardisation Friday Focus Shadow senior leaders 	
Senior Leaders	 Read a range of educational magazines and/or newspapers Engage with professionals through 'EduTwitter' Explore and experiment with new technologies and techniques 	 Contribute to the planning/delivery of whole-College CPD Professional development coaching Coaching others through professional development Observation by and of colleagues 	

Opportunities available beyond the College
SWIFT Induction and Professional Studies SWIFT ECT Conference Subject/exam board CPD
Subject/exam board CPD SWTSA Subject Network Meetings
Examiner training
Subject/exam board CPD SWTSA Subject Network Meetings Examiner training National Professional Qualification (NPQML) Certificate in Evidence-Informed Practice
Subject/exam board CPD SWTSA Subject Network Meetings Examiner training National Professional Qualification (NPQML) National Professional Qualification (NPQSL) SLE training Certificate in Evidence-Informed Practice
Leadership CPD SWTSA IG Meetings
Safer recruitment training



Principles of Teaching	Record, reflect and analyse opportunities for impact	Work as a PGCE or Early Career Teacher Induction Tutor/Mentor
and/or Leadership	Contribute to professional journals	Peer mentoring
	Maintain up to date reading on senior leadership and pedagogy	▲ Joint learning walks
	Form links with senior leaders in other schools	▲ Joint planning
		Lead Research and Development programme
		▲ Lead Research Groups
		▲ Engage with the CPD Library
		▲ Subject CPD
		Chairing meetings with parents/external agencies
		Engaging with governing body
		Moderation/standardisation
		▲ Friday Focus

- NLE training
 Ofsted Inspection training
 National Professional Qualification (NPQSL)
 National Professional Qualification (NPQH)
 Certificate in Evidence-Informed Practice



Appendix 7 – Principles of Teaching – Suggested Reading

Resource	Availabili
1. High beha	vioural expectations and routines
▲ Born to Fail? Social Mobility, A Working Class View (Blandford, 2017)	CPD Library
▲ Chavs: The Demonization Of The Working Class (Jones, 2012)	▲ CPD Library
Boys Don't Try? Rethinking Masculinity In Schools (Pinkett, 2019)	▲ CPD Library
▲ The Great Teaching Toolkit Part 2: Interaction, Motivation and Expectation (Bradford Research School, 2020)	https://researchschool.org.uk/bradford/news/the-great-teaching
▲ Driven to succeed? Teenagers' drive, ambition and performance on high stakes examinations (Jerrim et al, 2020)	▲ https://repec-cepeo.ucl.ac.uk/cepeow/cepeowp20-13.pdf
▲ The science of motivation (Murayama, 2018)	https://www.apa.org/science/about/psa/2018/06/motivation
Running the Room Podcast (Naylor and Bennett, 2020)	https://anchor.fm/naylorsnatter/episodes/Running-the-Room-with
Behaviour Guru, The: Behaviour Management Solutions For Teachers (Bennett, 2010)	CPD Library
▲ Classroom Behaviour: A Practical Guide To Effective Teaching, Behaviour Management (Rogers, 2011)	
▲ High Expectations by (Lad, 2020)	https://researcherteacher.home.blog/2020/10/29/high-expectation
▲ Great teaching: The power of expectations (Sherrington, 2018)	https://teacherhead.com/2018/09/02/great-teaching-the-power-
▲ High expectations and challenge for all: selected reading (Scutt 2019)	https://my.chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.college/2019/12/high-expectations-and-chartered.colleg
▲ Classroom culture - high expectations and challenge (Class Teaching, 2017)	https://classteaching.wordpress.com/2017/11/24/classroom-cultu
▲ The power of teacher expectations (Quigley, 2015)	https://www.theconfidentteacher.com/2015/04/pygmalion-effect
▲ GROW: Change your mindset, change your life a practical guide to thinking on purpose (Beere, 2016)	CPD Library
 Making Kids Cleverer: A Manifesto For Closing The Advantage Gap (Didau, 2019) 	CPD Library
▲ Outliers: The Story Of Success (Gladwell, 2009)	CPD Library
 Outstanding Teaching, Teaching Backwards (Griffith, 2014) 	▲ CPD Library
 Outstanding Teaching: Engaging Learners (Griffith, 2012) 	▲ CPD Library
 Teaching Walkthrus: Five Step Guides to Instructional Coaching (Sherrington et al, 2020) 	▲ CPD Library
 Teaching Walkthrus 2: Step Guides to Instructional Coaching (Sherrington et al, 2021) 	▲ CPD Library
 This Much I Know About Love Over Fear: Creating A Culture For Truly Great Teaching (Tomsett, 2015) 	▲ CPD Library
 This Much I Know About Mind Over Matter: Improving Mental Health in Our Schools (Tomsett, 2017) 	▲ CPD Library
 What Every Teacher Needs To Know About Psychology (Didau, 2016) 	▲ CPD Library
 When The Adults Change, Everything Changes: Seismic Shifts In School Behaviour (Dix, 2017) 	▲ CPD Library
 Why Don't Students Like School?: A Cognitive Scientist Answers Questions (Willingham, 2010) Working Class The: Poverty Education and Alternative Voices (Gilbert, 2018) 	
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	Dual Coding for Teachers Who Can't Draw: Teacher's Explanations (Boxer, 2020)	- I 🗇	
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